

# NORTHERN VIRGINIA FOOTBALL OFFICIALS ASSOCIATION, INC.

Office of the Commissioner  
P.O. Box 232  
Boyce, Virginia 22620  
Telephone: [540] 837-1316  
Email: [Commissioner@nvfoa.com](mailto:Commissioner@nvfoa.com)

## Dear Prospective NVFOA Member:

Enclosed is information pertaining to membership in the Northern Virginia Football Officials Association, Inc. [NVFOA] and Virginia High School League, Inc. [VHSL].

The enclosed paperwork is specifically for officials who have at least one full year of experience working Varsity-level football games. All transfer officials must complete one year of trainee status for skills evaluation and to learn NVFOA mechanics. All applicants to NVFOA must complete the NVFOA Application and the VHSL Application. All transfer officials with at least one full year of Varsity-level experience must also fill out the top portion of the Transfer Referral Sheet and have it completed by the association which made your Varsity assignments. This referral form will be used to evaluate your appropriate placement into our training program. Failure to complete all three forms will result in your placement in the training program as a first-year trainee.

Please complete both applications and return with your personal check in the sum of \$100.00 directly to the "Office of the Commissioner" at the above address. Your personal check should be made payable to "NVFOA". {At the request of the VHSL, please **do not** send either the VHSL application or your check directly to them.}. The Transfer Referral Sheet should be sent directly from your previous association to the Office of the Commissioner.

Please direct all inquiries about this enrollment procedure to me at the above address or telephone.

Thank you very much for your interest and best regards. NVFOA looks forward to your joining our organization.

Dennis S. Hall, Commissioner

**Enclosures**

*Year 2007 --- Our 61st Year of Football Officiating Service  
to Public and Private High Schools and Area Youth Clubs!  
Visit Our Web Page At: [www.nvfoa.com](http://www.nvfoa.com)*

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## NVFOA MEMBERSHIP APPLICATION

NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_ HOME TELEPHONE: \_\_\_\_\_

\_\_\_\_\_  
SPOUSE'S NAME: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_ BUSINESS TEL.: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_ SOCIAL SECURITY NO.: \_\_\_\_\_

\_\_\_\_\_  
HEIGHT: \_\_\_\_\_ WEIGHT: \_\_\_\_\_

EMAIL1: \_\_\_\_\_ EMAIL2: \_\_\_\_\_  
(Required) (Recommended)

HIGH SCHOOL: \_\_\_\_\_ YEAR GRADUATED: \_\_\_\_\_  
(Name and location of school)

COLLEGE: \_\_\_\_\_ YEAR GRADUATED: \_\_\_\_\_  
(Name and location of college)

SCHOOLS YOUR CHILDREN ATTEND: \_\_\_\_\_

HAVE YOU EVER BEEN A MEMBER OF ANOTHER FOOTBALL OFFICIAL'S ASSOCIATION? \_\_\_\_\_  
(yes or no)

IF "YES", LIST NAME AND LOCATION OF THE ASSOCIATION: \_\_\_\_\_

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LIST FOOTBALL PLAYING EXPERIENCE: \_\_\_\_\_  
\_\_\_\_\_

LIST PREVIOUS OFFICIATING EXPERIENCE: \_\_\_\_\_  
\_\_\_\_\_

HOW DID YOU HEAR ABOUT OUR ASSOCIATION? \_\_\_\_\_

ARE YOU ACQUAINTED WITH ANY MEMBERS OF OUR ASSOCIATION? \_\_\_\_\_ WHO? \_\_\_\_\_  
(yes or no)

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[If you wish to furnish additional information about your prior officiating experience, please use the reverse side of this application.]

[ Please make one (1) check payable to the NVFOA for \$100.00. The application fee includes \$65.00 to cover the cost of NVFOA membership fees and your training materials. The remaining \$35.00 is for membership in the Virginia High School League, Inc. (VHSL) and includes their mandatory liability insurance policy. If your membership application is not approved, all fees will be refunded. However, if your membership application is approved, all fees are non-refundable. ]

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## *TRAINING INFORMATION FOR YEAR 2007 PROSPECTIVE TRAINEES AND/OR TRANSFERS*

- ◆ Training Schedule for 2007 will be posted online at [www.nvfoa.com/training\\_program.htm](http://www.nvfoa.com/training_program.htm) when available.

### *REQUIREMENTS FOR ADMISSION TO THE TRAINING PROGRAM*

- ◆ Complete and return the enclosed NVFOA MEMBERSHIP APPLICATION, VHSL [Virginia High School League] FOOTBALL GAME OFFICIAL'S APPLICATION, and one (1) check **payable to the NVFOA** for **\$100.00**.
- ◆ Your fee of **\$100.00** covers both the NVFOA membership application fee and the VHSL registration fee. The NVFOA Application Fee (\$65.00) covers Year 2007 Annual Dues of \$25.00 and a one-time \$40.00 NVFOA Application Fee for new members to cover the cost of training materials. The remaining \$35.00 fee includes VHSL's Registration [including Rule Book, Case Book, Officials Manual, and Simplified & Illustrated Rule Book] and the VHSL's mandatory liability insurance.
- ◆ Please **DO NOT** write a separate check to the VHSL.
- ◆ Conform to personal appearance requirements. In summary, this Association does not permit beards to be worn on the field. Mustaches must be neatly trimmed. Hair must not extend beyond the top of the shirt collar. Specific details of dress code and personal appearance requirements will be provided at the initial training session/orientation. Date and time to be determined.
- ◆ **The initial meeting is an "Orientation Session"**. It is designed to provide you with a detailed overview about football officiating in Northern Virginia, address your questions in considerable detail and alleviate any fears you may have about embarking on a football officiating career. Additionally, you will be given the opportunity to meet [usually one – on – one] with an experienced regular member or Training Committee member to have dialogue about NVFOA's expectations of you and what you should expect from NVFOA.

### *GENERAL INFORMATION*

- ◆ The Training Program is offered at no charge to the Trainee/Transfer. Experienced officials transferring-in from another Association are required to attend a minimum of one [1] season of training to learn NVFOA mechanics and demonstrate their knowledge of National Federation rules and on-field officiating skills.
- ◆ New [inexperienced] officials can expect to work regularly in Youth League and Freshman scholastic games. New officials who demonstrate the ability to handle more intense contests could be assigned to Junior Varsity games. New, inexperienced Trainees will not be assigned to Varsity games during the first year of training.

[Over]

## EARNINGS

- ◆ Game fees for Youth Leagues start at \$33 per man, per game, usually in 2 or 3 game sets. Scholastic game fees range from \$50 to \$83 depending on the level [Freshman – Junior Varsity – Varsity], the VHSL classification [A – AA – AAA], and the number of officials [three or four for sub-varsity games and four, five, six or seven for varsity games]. Electric Clock Operators [ECOs] are also paid positions.
- ◆ You will be provided a complete Fee Schedule before the season begins. **[The Association deducts 11% from every official's game fees to defray Association operating expenses.]**

## OTHER INFORMATION

- ◆ If you have any questions about the Training Program, please call the Training Chairman [Gene Tate] at 703-861-7163 (Daytime) or 703-339-4069 (Evening) or the Commissioner [Mr. Dennis Hall] at 540-837-1316.
- ◆ Questions about the Association or other matters should be directed to the Secretary-Treasurer [Mr. Dave Stevens] at 703-680-6565 or 703-814-4143 or the Commissioner [Mr. Dennis Hall] at 540-837-1316.

Thank you for your interest in the NVFOA!

*Visit out web page at: [www.nvfoa.com](http://www.nvfoa.com)*

**2007**

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# NORTHERN VIRGINIA FOOTBALL OFFICIALS ASSOCIATION, INC.

## TRANSFER REFERRAL INFORMATION SHEET

NORTHERN VIRGINIA FOOTBALL OFFICIALS ASSOCIATION, INC. [NVFOA] REQUIRES ALL TRANSFERRING OFFICIALS TO COMPLETE THE REFERRAL INFORMATION SHEET. NVFOA USES THIS INFORMATION TO PLACE THE TRANSFERRING OFFICIAL INTO THE APPROPRIATE TRAINING CLASS. [Questions: Telephone 540-837-1316]

*[The transferring official should fill out the top portion and mail the sheet to his former association. As a suggestion, you may want to draft a cover letter to your former association explaining the purpose of this sheet. Please furnish an envelope addressed to Northern Virginia Football Officials Association, Inc. for the convenience of the person completing this Transfer Referral Information Sheet on your behalf.]*

NAME OF TRANSFERRING OFFICIAL:

NEW ADDRESS:

NEW HOME TELEPHONE: [     ]

NEW WORK TELEPHONE: [     ]

NEW CELL TELEPHONE: [     ]

NEW PAGER NO: [     ]

E-MAIL 1 (Required):

EMAIL 2 (Recommended):

*[The middle portion of the Referral Information Sheet is to be completed by an officer/commissioner/assignor of the former association with first-hand knowledge of the above named official.]*

### FORMER ASSOCIATION INFORMATION

NAME OF FORMER ASSOCIATION:

NAME OF PERSON COMPLETING THIS FORM:

TITLE OF PERSON COMPLETING THIS FORM:

FORMER ASSOCIATION ADDRESS:

FORMER ASSOCIATION TELEPHONE: [     ]

*[The bottom portion of the Referral Information Sheet is to be completed by an officer/commissioner/assignor of the former association with first-hand knowledge of the above named official.]*

### TRANSFERRING OFFICIAL INFORMATION

NUMBER OF YEARS TRANSFERRING OFFICIAL WAS MEMBER OF YOUR ASSOCIATION:

LAST YEAR TRANSFERRING OFFICIAL WAS AN ACTIVE MEMBER OF YOUR ASSOCIATION:

HIGHEST LEVEL WORKED [PLEASE CIRCLE]: RECREATION/YOUTH CLUB      H. S. FRESHMAN      COLLEGE  
H. S. JUNIOR VARSITY      H. S. VARSITY      SEMI-PRO

LAST FIELD POSITION WORKED WITH NUMBER OF YEARS PER POSITION [MAJORITY OF ASSIGNMENTS]:

REFEREE \_\_\_ UMPIRE \_\_\_ LINESMAN \_\_\_ LINE JUDGE \_\_\_ BACK JUDGE \_\_\_ FIELD/SIDE JUDGE \_\_\_

PLEASE DESCRIBE THE SCOPE OF TRAINING THE TRANSFERRING OFFICIAL RECEIVED FROM YOUR ASSOCIATION:

**THANK YOU FOR TAKING TIME TO COMPLETE THIS TRANSFER REFERRAL INFORMATION SHEET ON BEHALF OF THE ABOVE TRANSFERRING OFFICIAL. RETURN SHEET TO:**

**NORTHERN VIRGINIA FOOTBALL OFFICIALS ASSOCIATION, INC.**

**OFFICE OF THE COMMISSIONER**

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ADDITIONAL REMARKS: