

NORTHERN VIRGINIA FOOTBALL OFFICIALS ASSOCIATION, INC.

Office of the Commissioner  
P.O. Box 232  
Boyce, Virginia 22620  
Telephone: [540] 837-1316  
Email: [Commissioner@nvfoa.com](mailto:Commissioner@nvfoa.com)

**Dear Prospective NVFOA Member:**

Enclosed is information pertaining to membership in the Northern Virginia Football Officials Association, Inc. [NVFOA] and Virginia High School League, Inc. [VHSL].

The enclosed application paperwork is specifically for officials who are seeking to join the Northern Virginia Football Association as an **Electronic Clock Operator (ECO)** for the upcoming football season.

Please complete both the Northern Virginia Football Officials Association, Inc. [NVFOA] and Virginia High School League, Inc. [VHSL] applications and return them with your personal check or money order in the sum of \$55.00 directly to the "Office of the Commissioner" at the above address. Your payment should be made payable to "NVFOA". {At the request of the VHSL, please **do not** send either the VHSL application or your check directly to them.}

You may also bring any of the paperwork and payment to any of the scheduled training functions or association meetings listed on our calendar.

Please direct all inquiries about this enrollment procedure to me at the above address or telephone.

Thank you very much for your interest and best regards. NVFOA looks forward to your joining our organization.

Dennis S. Hall, Commissioner

**Enclosures**

*Year 2007 --- Our 61st Year of Football Officiating Service  
to Public and Private High Schools and Area Youth Clubs!  
Visit Our Web Page At: [www.nvfoa.com](http://www.nvfoa.com)*

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## NVFOA MEMBERSHIP APPLICATION

\*\*\*\*\*ELECTRONIC CLOCK OPERATOR ONLY\*\*\*\*\*

NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_ HOME TELEPHONE: \_\_\_\_\_

\_\_\_\_\_ SPOUSE'S NAME: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_ BUSINESS TEL.: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_ SOCIAL SECURITY NO.: \_\_\_\_\_

\_\_\_\_\_ HEIGHT: \_\_\_\_\_ WEIGHT: \_\_\_\_\_

EMAIL1: \_\_\_\_\_ (Required) EMAIL2: \_\_\_\_\_ (Recommended)

HIGH SCHOOL: \_\_\_\_\_ (Name and location of school) YEAR GRADUATED: \_\_\_\_\_

COLLEGE: \_\_\_\_\_ (Name and location of college) YEAR GRADUATED: \_\_\_\_\_

SCHOOLS YOUR CHILDREN ATTEND: \_\_\_\_\_

HAVE YOU EVER BEEN A MEMBER OF ANOTHER FOOTBALL OFFICIAL'S ASSOCIATION? \_\_\_\_\_  
(yes or no)

IF "YES", LIST NAME AND LOCATION OF THE ASSOCIATION: \_\_\_\_\_

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LIST FOOTBALL PLAYING EXPERIENCE: \_\_\_\_\_

LIST PREVIOUS OFFICIATING EXPERIENCE: \_\_\_\_\_

HOW DID YOU HEAR ABOUT OUR ASSOCIATION? \_\_\_\_\_

ARE YOU ACQUAINTED WITH ANY MEMBERS OF OUR ASSOCIATION? \_\_\_\_\_ WHO? \_\_\_\_\_  
(yes or no)

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[ Please make one (1) check payable to the "NVFOA" for \$55.00. This fee is to cover the \$20.00 NVFOA association membership dues while the remaining \$35.00 is for membership in the Virginia High School League, Inc. (VHSL) and includes their mandatory liability insurance policy. If your membership application is not approved, all fees will be refunded. However, if your membership application is approved, all fees are non-refundable. ]

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## TRAINING INFORMATION AND REQUIREMENTS FOR ADMISSION TO THE TRAINING PROGRAM AS AN ELECTRONIC CLOCK OPERATOR

- ◆ Complete and return the enclosed NVFOA MEMBERSHIP APPLICATION, VHSL [Virginia High School League] FOOTBALL GAME OFFICIAL'S APPLICATION, and one (1) check **payable to the NVFOA** for **\$55.00**. You may mail it to the address listed above or bring it to any of our scheduled training functions or association meetings.
- ◆ Your fee of **\$55.00** covers both the NVFOA membership application fee and the VHSL registration fee.
- ◆ Please **DO NOT** write a separate check to the VHSL.
- ◆ Conform to personal appearance requirements. In summary, this Association does not permit beards to be worn on the field. Mustaches must be neatly trimmed. Hair must not extend beyond the top of the shirt collar. Specific details of dress code and personal appearance requirements will be provided at the initial training session/orientation. Date and time to be determined.
- ◆ **The initial meeting is an "Orientation Session"**. It is designed to provide you with a detailed overview about football officiating in Northern Virginia, address your questions in considerable detail and alleviate any fears you may have about embarking on a football officiating career. Additionally, you will be given the opportunity to meet [usually one – on – one] with an experienced regular member or Training Committee member to have dialogue about NVFOA's expectations of you and what you should expect from NVFOA.

## GENERAL INFORMATION

- ◆ The Training Program is offered at no charge to the Trainee/Transfer. Experienced officials transferring-in from another Association are required to attend a minimum of one [1] season of training to learn NVFOA mechanics and demonstrate their knowledge of National Federation rules and on-field officiating skills.
- ◆ Clock Operators must take the VHSL test for clock operators. This is an open book test that you must submit directly to the VHSL office in Charlottesville. The test can be found at "<http://www.vhsl.org/offic.htm>". You may also want to look over the "General Instructions for Football Clock Operators" which is located on the same page.
- ◆ Clock Operators also need to attend a one-night training session on the operation of the clock. This will be at a place and time to be determined. It is usually scheduled for late-August at James Madison HS in Vienna. Start time is 7:30 PM and is held in the stadium press box.
- ◆ If possible, all clock operator candidates should attend the State Rules clinic. For 2007, the clinic in our area will be held in late July-2007 at James Madison HS in Vienna. The start time will usually be 0800.

[Over]

- ◆ You will be provided a complete Fee Schedule before the season begins. Clock Operators are generally paid between \$25 and \$50 per game depending on the level (youth, Freshman, JV, Varsity) **[The Association deducts 11% from every official's game fees to defray Association operating expenses.]**

### **OTHER INFORMATION**

- ◆ If you have any questions about the Training Program, please call the Training Chairman [Gene Tate] at 703-861-7163 (Daytime) or 703-339-4069 (Evening) or the Commissioner [Mr. Dennis Hall] at 540-837-1316.
- ◆ Questions about the Association or other matters should be directed to the Secretary-Treasurer [Mr. Dave Stevens] at 703-680-6565 or 703-814-4143 or the Commissioner [Mr. Dennis Hall] at 540-837-1316.

Thank you for your interest in the NVFOA!

***Visit out web page at: [www.nvfoa.com](http://www.nvfoa.com)***

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